



**GOVERNMENT OF SIERRA LEONE**

**MINISTRY OF HEALTH AND SANITATION**

**INTEGRATED HEALTH PROJECTS ADMINISTRATION UNIT (IHPAU)  
REQUEST FOR EXPRESSIONS OF INTEREST(REOI)**

**(CONSULTING SERVICE - QUALITY & COST BASED SELECTION (QCBS))**

**ISSUED DATE: 28<sup>th</sup> SEPTEMBER 2022.**

**TECHNICAL ASSISTANCE FOR LABORATORY SYSTEMS STRENGTHENING.**

**Country:** Republic of Sierra Leone

**Name of Project:** Strengthening System for health and scaling up of high impact interventions for HIV, Tuberculosis and Malaria to attain Universal Health Coverage under New Funding Model (NFM 3) Grant.

**Reference No:** IHPAU/GF/DLDBS/NCB/2022/02

1. The Government of Sierra Leone has received financing from Global Fund toward continuing support to HIV, Tuberculosis, Malaria and COVID-19 programs under the NFM3 grants. The Project is implemented by the Ministry of Health and Sanitation (MOHS). MOHS through its Extension Office, the Integrated Health Projects Administration Unit (IHPAU) intends to apply part of the proceeds to hire a professional laboratory firm/team with expertise to strengthen and Improve laboratory services and supporting systems for the Directorate of Laboratory, Diagnostics and Blood Services.
2. In the context of the ongoing health system strengthening, and in line with the Basic and Essential Health Services Package (BEHSP) for Sierra Leone, and the National Laboratory Strategic Plan (NLSP), this consultancy will provide Technical Assistance (TA) to the laboratory services in Sierra Leone to strengthen and build an efficient and resilient laboratory system. This TA will help improve the laboratory services provided in the HIV, TB, Malaria and COVID 19 response. The goal is to provide guidance, coordination and oversight for a set of laboratory systems strengthening interventions with specific targets to improve disease outcomes for HIV, TB, Malaria and COVID-19.
3. This consultancy aims to have a long- term impact on governance structures of the national laboratory services. By focusing on knowledge and skills transfer and mentorship support

to leading members of the Laboratory Directorate, and other leaders and managers responsible for the national laboratory network, the TA will contribute to the revision, development and effective implementation of policy, guidelines, organizational structures, processes and procedures. The duration of the assignment is 18 months and is expected to start in January 2023. The services will be conducted in Sierra Leone and will include travel within the country to various regional and district laboratories or supporting units. The detailed Terms of Reference (TOR) for the assignment can be obtained via email to [bomassaquoi@mohsihpau.gov.sl](mailto:bomassaquoi@mohsihpau.gov.sl) or can be obtained at the address given below.

4. The Ministry of Health and Sanitation in a capacity as the Principal Recipient, through the Integrated Health Projects Administration Unit (IHPAU) now invites eligible individuals (Consultants) to express their interests in providing the services. Interested Individuals must provide adequate and appropriate information (academic/professional certificates and updated CVs), which demonstrate that they have the required competencies, requisite academic qualification(s) and relevant experience (capacity and capability) to perform the services. The shortlisting and selection criteria are:

**Expression of Interest (Technical Offer) Minimum Technical Scores pass mark is 70%:**

**A. Preliminary Qualification:**

Licenses and professional registrations

- Valid business company registration either from Sierra Leone or country of origin
- If from out of Sierra Leone proof of licensing with the professional body for the key technical persons in the firm

Consultant(s) who failed to comply with this eligibility criteria will be eliminated and cannot to proceed to the Technical Evaluation.

**B. Key Technical persons within the Consultancy**

**Maximum Points (%)**

The required qualifications and experience:

- |                        |     |
|------------------------|-----|
| • Team Lead            | 15% |
| • Laboratory Scientist | 10% |
| • Logistics officer    | 10% |

**C. Firm’s specific experience in similar assignments:**

**Minimum two years’ experience in laboratory specimen management and experience in:**

- |  |     |
|--|-----|
| • Inventory management                                 | 10% |
| • Laboratory information management system             | 10% |
| • Quality Management Systems align with ISO 9000/17025 | 10% |
| • Fleet management                                     | 5%  |

**D. Proof of past similar contracts and job completion** **10%**

**E. Proposed methodology and approach**

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|--|-----|
| • Submit Proposal for the methodology and approach | 20% |
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5. Eligibility criteria, establishment of the short-list and the selection procedure shall be in accordance with Individual Selection Method in the Public Procurement Regulations 2020, Public Procurement Manual and Global Funds Requirement. Individual Consultancy (IC) Selection Method shall be used for evaluation of applications, shortlisting and selection of consultant.
6. Interested individuals may obtain further information/detailed Terms of Reference (ToR) at the address below during office hours from Monday to Friday 10:00 am to 16:00 PM Sierra Leone Time.
7. Expression of interest must be delivered in hard copy or submitted via email to the addresses below on or before **Friday October 28<sup>th</sup>, 2022, at 4:00 P.M** (Sierra Leone time) and must be specifically marked “**Technical Assistance for Laboratory Systems Strengthening**”.

**The Team Lead – Fund Management Specialist**

**Ministry of Health and Sanitation (Sub- Office)**

**Integrated Health Projects Administration Unit (IHPAU)**

**23 Cantonment Road, Off Kingharman Road**

**Freetown, Sierra Leone**

[recruitment@mohsihpau.gov.sl](mailto:recruitment@mohsihpau.gov.sl) copy [aujalloh@mohsihpau.gov.sl](mailto:aujalloh@mohsihpau.gov.sl) and [bomassaquoi@mohsihpau.gov.sl](mailto:bomassaquoi@mohsihpau.gov.sl)

**REOI ISSUED DATE: 28<sup>th</sup> September 2022**